

Position Title: President

Term of Office: Two (2) years, elected by membership

Responsibilities:

- I. Serve for two (2) years and is the Chief Executive Officer of the Association and Chairman of the Board of Directors.
- II. Preside at all meetings of the Association and Board of Directors
- III. See that all recommendations submitted to the Board of Directors are duly considered and all actions carried out.
- IV. Appoint the chairman and members of any special committees (including but not limited to Scholarship and Awards) as required; subject to approval of the Board of Directors.
- V. Invites other members to Board of Directors meetings as necessary.
- VI. Be a member ex-officio of standing and special committees.
- VII. Be a member of the Finance Committee.
- VIII. Appoint an OLCA member-at-large (not a member of the Board of Directors) to serve on the Finance Committee.
- IX. Request and receive periodic reports from chairman and officers as needed.
- X. Represent affiliate at meetings and activities planned for affiliate Presidents at conferences.
- XI. Provide testimony on behalf of OLCA as appropriate in public hearings, forums, et cetera or designate appropriate others to do so.
- XII. Nominate or seek nominations of a qualified member to fill the unexpired term of any elected officer, to be subsequently approved by the Board of Directors.
- XIII. Represent or appoint official representative to allied groups when requested, subject to the approval of the Board of Directors.
- XIV. Provide prompt feedback on State, National and International business to the Affiliate Board of Directors, and General Membership.
- XV. Maintain communication with the ILCA/USLCA Regional Representative (if available) assigned to the Affiliate and with the US Delegate.
- XVI. Have general powers of supervision and active management usually vested in the office of President.
- XVII. Notify IRS of all changes in documents or By-laws in order to maintain non-profit corporation status.

Meeting Attendance:

1. Membership meetings
2. Board of Directors meetings
3. Finance committee meetings
4. ILCA Annual Meeting
5. Standing and Special committee meetings as designated
6. Allied group meetings